

# Technical Rider / AV Requirements

AV Contact: \_\_\_\_\_

Phone/email: \_\_\_\_\_

## 1. Audio Requirements:

- ✓ Neen travels with wireless Countryman E6 microphone and necessary adaptors to be used with Shure, Sennheiser and Audio Technica systems.
- ✓ A professional sound system capable of room-filling vocal and musical audio is critical to a successful event.

## 2. Video & Graphic Projection:

- ✓ Neen will project graphics/video via a Mac laptop computer and carries VGA and HDMI Mac adaptors for projector connection.
- ✓ Speaker will have control of Mac on stage with her.

## 3. Live Camera Feed / Image Magnification (if applicable):

- ✓ If live video feed is being projected via iMag, Neen **highly suggests** a scheduled 15-minute rehearsal with camera operators and director.

## 4. Stage:

- ✓ Neen may require audience access during the keynote. Recommend the audience be kept as close to stage as possible. (No "moat" in front of stage).
- ✓ Neen does not require a Lectern/Podium. If one is used for other presenters, it should either not be positioned stage center, or, be moveable to allow for audience participation to take place on center stage for non-obstructed viewing. **Neen is too little to stand behind a lectern.**

## 5. Other:

- a. A low cocktail table on stage with covering linen is appreciated.
- b. Food should NOT be served or cleared during performance.
- c. Room temperature water is appreciated if available
- d. Access to conference bookstore will be provided, or, a small table at the back of the room by main exit doors for book display and related material if Neen is doing a book signing at your event.

**Thank you for your assistance.**

CLIENT Agreement:

\_\_\_\_\_

Initial \_\_\_\_\_

Date \_\_\_\_\_